

VARIANCE REQUEST

A variance is an authorized deviation from the specifics of a Rule. (R501-1-8)

- A. The Office of Licensing may grant a variance if it is in the best interest of the child and maintains basic health and safety requirements.
- B. The foster parent must submit a written request, describing the method of fulfilling the intent of the Rules to maintain the health and safety of the child.
- C. Written notification of approval or denial shall be given to the foster parent within 30 days.

Provider Name:	
Address:	
Provider #:	Phone #:
Names and ages of children to be placed by this variance:	
Cite the Rule, and describe the variance being requested:	

INFORMATION

1.	If request of overfill (R501-12-6.B.2), please answer the following:	
	Number of foster children currently in the home	_____
	Number of biological children currently in the home	_____
	Number of children requested by this variance	_____
	Total number of children living in the home as a result of this variance	_____
	Number of children the home is currently licensed for	_____
2.	How long will this variance be needed?	
3.	Why is this variance in the best interests of the child?	
4.	How will the child's health and safety be maintained?	
TO BE COMPLETED BY THE CASEWORKER		
5.	Why has this foster home been selected over another placement?	

6. What efforts have been made to find another home that meets the licensing standards?

7. Have there been any concerns in the past about this foster home? If so, describe concerns.

ADDITIONAL COMMENTS

LICENSING COMMENTS

SIGNATURES

Foster Parent Signature:	Licensor:
DCFS Designee:	Licensing Supervisor:
OL Designee: { } Approved { } Not Approved	Date of Request:
	Approval Date:

Effective Date of Variance _____ to _____.